



State Games Operations Support Team

Overview

The Rocky Mountain State Games (RMSG) Colorado's largest multi-sport festival for athletes of all ages and athletic abilities including physically disabled, visually impaired and Paralympic athletes. The **2017 Rocky Mountain State Games** will be held primarily **July 21-23 & 28-30** in Colorado Springs.

Organized by the **Colorado Springs Sports Corporation** (The Sports Corp), the 2017 RMSG will offer competition in **40+ sports** with **10,000+ athletes** expected to compete. Competition will take place at various locations including: Memorial Park, Colorado College, U.S. Olympic Training Center and other venues in Colorado Springs.

The Operations Support Team (OST) will work with The Sports Corp staff, Operations Team, Sport Commissioners and volunteers to prepare, assist and execute all events associated with the RMSG. This experience will provide OST team members with a tremendous amount of field experience, networking opportunities, team exercises, sport knowledge and practical event management experience in a relatively short period of time.

Details

- Resume building & field experience (50-70 hours total)
- Limited to 5-8 students selected through an interview process with The Sports Corp
- Work dates will be between July 7-August 1; **participation July 21-23 and July 28-30 is mandatory**; each student will also be required to work several days in-between these weekends, as needed.
- Team members will be rotated through different aspects of the event (covered in the training session)
- All team members will receive a State Games t-shirts, volunteer t-shirt and meals when working over lunch or dinner on July 21-23 & 28-30
- Application Deadline: June 1, 2017

Training Session (Monday, July 10, 6:00 pm, Sports Corp office)

- Overview of State Games
- Role of State Games Operations Support Team
- Review Orientation Packet (commo packets, storage locations, venue map & key, sport by day/time schedules)
- Sport operations assistant
- Event preparations (product & equipment inventory & distribution)

- Venue preparation (ex. Archery, Aquathlon, Grass Volleyball, Soccer)
- Day of Registration & Military Support Program
- Venue & event evaluation (with Sports Corp staff)
- Operations (Ops headquarters: call center, staff & event tracking, problem solving)
- Merchandise sales
- Results collection & processing
- Signage placement/recovery
- Inventory management (equipment, medals, signage, merchandise, etc.)
- Post-event recovery (equipment, medals, signage, misc. items)
- Post-event analysis (after action reports/recommendations)

Schedule of Availability *(Check All That Apply)*

- Sat., July 8, 8:00 am - 1:00 pm: **Final State Games Sport Commissioner Meeting**, Penrose House Pavilion (observe meeting, meet with specific Sport Commissioners, assist Commissioners with signage, medals, equipment, etc.); (all)
- Monday, July 10, 6:00 - 7:30 pm: **Operations Support Team Training Session**, Sports Corp Office **(MANDATORY)**
- Tues., July 18, 6:00 - 7:30 pm: **Final Operations Team Meeting**, Sports Corp Office **(MANDATORY)**
- Wed., July 19: pickup loaned vehicles, deliver credentials to sponsors & media, volunteer reminder calls, miscellaneous administrative tasks; (4)
- Thur., July 20 -Sun., July 23: venue setup (TR), Ops HQ, sport operations (stationary & mobile), information booth/merchandise sales, results collection & processing; (all)
- Mon., July 24 - Thurs., July 27: pickup remaining loaned vehicles, deliver credentials to sponsors & media, volunteer reminder calls, miscellaneous administrative tasks; (3)
- Fri., July 28-Sun., July 30: Ops HQ, sport operations (stationary & mobile), information booth/merchandise sales, results collection & processing; signage (place directional signage, check sponsor signage); (all)
- Mon., Jul 31: results collection & processing; return loaned vehicles, recovery, inventory & return (equipment, signage, misc. items); write after action reports/recommendations (all)
- August TBD: **State Games Post-Event Reception**, Location: TBD; (optional)

To apply for the State Games Operations Support Team, please complete the online [RMSG Operations Support Team Application](#) **by JUNE 1, 2017.**

For questions, please contact Aubrey McCoy, aubrey@thesportscorp.org.

VOLUNTEER WAIVER AND RELEASE AGREEMENT

In consideration of being allowed to participate in the Rocky Mountain State Games athlete/sports program, related events and activities, the undersigned appreciates, acknowledges and agrees that:

1. There are risks of injury from participating in the activities involved in this program or events, including the potential for paralysis, disability or even death. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS (known or unknown, present or future, direct or consequential, and whether physical, psychological, social, economic or otherwise, and including all treatment, hospitalization and other care rendered to me in the event of my illness, injury or emergent circumstances in connection with my participation in this program of events), EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and I assume full responsibility for my participation and all such risks.
2. I willingly agree to comply with the stated and customary terms and conditions for participation in this program of events. If I observe any unusual significant hazard during my participation, I will remove myself from participation and immediately bring such to the attention of the nearest official.
3. I, for myself and on behalf on my heirs, assigns, personal representative and next of kin, HEREBY RELEASE AND HOLD HARMLESS the Rocky Mountain State Games, National Congress of State Games, Colorado Springs Sports Corporation and their directors, officers, employees, officials, committee members, volunteers and agents, other participants, organizing and sponsoring agencies, National Governing Bodies, sponsors and advertisers, and, if applicable, owners and lessors of premises used to conduct the program of events ("Releasees"), WITH RESPECT TO ANY AND ALL INJURY, PARALYSIS, DISABILITY, OR DEATH, and all liabilities, losses, damages, claims and causes of action (including attorneys fees) of any nature, incurred, suffered or associated with my participation in this program of events, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.
4. I give my permission to the event organizers for the free use of my name, likeness and/or pictures for use in broadcasts, telecasts, newspaper, etc., for the promotion of this program of events.
5. I will follow and abide by the rules, policies and code of conduct of the Rocky Mountain State Games.

I HAVE READ THIS ASSUMPTION OF RISK, WAIVER AND RELEASE AGREEMENT, FULLY UNDERSTAND ITS TERMS AND SIGN IT VOLUNTARILY WITHOUT ANY INCIDENT.

Volunteer Signature

Volunteer Printed Name

Date

FOR PARTICIPANTS UNDER AGE 18 AT TIME OF REGISTRATION

I, as parent/guardian with legal responsibility for this participant, consent and agree to his/her assumption of risk, waiver and release as provided above, and for myself, my heirs, assigns and next of kin, release to indemnify the Releasees from any and all liabilities, losses, damages, claims and causes of action (including attorneys fees) incident to my minor child's involvement or participation in the events as provided above, even if arising from the negligence of Releasees.

I understand every effort will be made to contact me in the event of an emergency requiring medical attention for my child. However, if I cannot be reached, I authorize Rocky Mountain State Games, their personal and medical staff, to call and ambulance or transport my child to the nearest medical care facility and secure emergency medical treatment, including hospitalization, injections, anesthesia or surgery.

Parent/Guardian Signature

Parent/Guardian Printed Name

Date

In the event of injury, medical costs must be paid by the athlete. Entry will not be accepted unless release and waiver are signed.

BACKGROUND / CRIMINAL RECORD CHECK AUTHORIZATION

I hereby authorize the Colorado Springs Sports Corporation to conduct a background check and/or criminal record check on me prior to assigning me as a volunteer for the Rocky Mountain State Games.

Signature: _____

Date: _____